



Parks & Recreation 09/29/14 Minutes

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Parks and Recreation Meeting Minutes of Monday, September 29, 2014 Town Hall, Room 14 at 7pm

Attendance:

Committee Members: Billie Luker (BL), Rita Mullin (RM), Sergio Coviello (SC), Ron Kern (RK),
Staff: Maureen Stevens (MS), Lynne Clemens (LC), Marty Tilton (MT), Sheila Sturdevant (SS)

Tardy: Patricia Fillmore (PF) arrived at 7:30pm

Absent: Mike Fitzpatrick (MF)

Call to order: 7:25pm; *Quorum*, called by Billie Luker

Audience of Citizens: Marco Vitozzi, Phil Dardeno, Ed Madden

Acceptance of Minutes: 9/29/14

(SC) Sergio made a motion to accept the minutes of 9/29/14 as is.

(RK) Ron seconds the motion.

No discussion had.

Approved: 4

Opposed: 0

Abstained: 0

Motion passed

PF arrived at 7:30pm

New Business:

- **Turf Field Committee Disband:**

- Mission of the Turf Field Committee was to implement the financing plans and reconstruction of the AJK Turf Field at North Reading High School.

- (RM) Rita made a motion to disband the turf field committee as the mission was accomplished and transfer all further duties such as financing, improvements, expansions and/or construction to the North Reading Parks & Recreation Department and Committee.
- (SC) Sergio seconds the motion.

Approved: 5

Opposed: 0

Abstained: 0

Old Business

- **Parks Director Update (MT)-**

- **Bus Parking:** Marty met with Mike Connoly to discuss the structure and fees for the bus contract as we have been asked to extend the buses parking at the Recreation Center lot and the bus company asking to install electrical outlets for plugging the buses in during the winter time. Mike did not feel comfortable discussing bus parking fees.

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- **Bus Company adding electrical outlets for winter:** the bus company has requested that be allowed to install electrical outlets along the parking lot edge to plug engine warmers for the buses into during the winter months.

- (PF) Pat made a motion to allow the bus company to pay for in completion to install electrical outlets in an area designated by the parks Director at the Recreation Center Parking lot for the purposes of engine warmers for the buses.

(RM) Rita seconds the motion.

Approved: 5 Opposed: 0 Abstained: 0
Motion passed

- **Summer program rental fees through school:** Mike Connoly has agreed to waive the rental fees P&R are being charged during the summer time for the summer programs.
- **Turf Field maintenance cost:** Mike Connoly also agreed to split the turf maintenance fees. Marty is going to meet with him again to go over the maintenance on the turf field.
- **Gale Associates:** Table Subject
- **Chestnut Street Signs:** Marty and Mike are still working on this topic.
- **Tennis Courts:** Marty and his staff have begun repairing the tennis courts at IRP. They did a test on the new product for repairing the cracks and it works great. They save a lot of money doing the work themselves instead of contracting it out.
- **NRL Field upgrade:** Marty and crew have begun working on the other field at the Benevento Little league complex with installing sod. Marty and staff will do the installation and NRLL will pay for the materials.
- **Flag Pole at Parish Park:** A citizen has asked if the may pay to have a flag pole installed at Parish Park. Marty will look into this.

- **Recreation Director Update(LC)**

- **Saturday Programs:** All Saturday programs are doing very well. We have hired some new employees for teaching Saturdays and they are all doing great.
- **Welcome Wagon:** Lynne and Maria have begun to work on a welcome wagon program with other entities in NR such as realtors and local businesses. The Goal is to put together a package with info from the town, departments, schools, churches, Hospitals etc. and having them delivered to new home owners. The realtors and local businesses will hopefully help supplement the costs of these packages. They will offer the local businesses if they wish to put coupons in this program.
- **Staff:** Looking for more seasonal staff. Holding interviews now.
- **Library/Youth Service Programs:** Library Youth services and other entities met to produce some new programs geared toward Middle School aged kids. However, no one invited Recreation to be involved in the meeting.

- **Operation Director Update (MS)**

- **BBQ Concert Financials:** Maureen handed out a financial report and summarized for everyone. A discussion was had. Maureen noted that she had an issue with the Pony ride vendor not paying and she has spoken with them. Committee members asked if she thought the farmer's market had an impact on the BBQ series and Maureen agreed that she believe the market did have a positive impact in the beginning of the series.

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- **LUC (RM):**

- **Farmer's Market:** LUC asked if next year we can put a notice tot eh public that anyone going to the farmer's market will not have to pay an event fee at the gate going into IRP.
- **Commissioner Cup golf tournament:** All set for the golf tournament. Letting everyone know that we need more raffles prizes for event. Also, asking who will be there for volunteers. 12:30 registration. 1:30 shot gun. Pat Lee/Horseshoe Grille supplying burgers dogs and buns. We have everything else. Pat is making chili; Rita is making Sausage peppers and onions, Dottie and Jerry MacAdams making baked goods for desserts. We have all volunteers assigned.

- **CIT (RM):**

- **Meeting:** CIT had a meeting at Youth services asking youth leagues to have one person from each league work with them regarding the subject of parents and adults drinking at youth league events/games/practices. Lynne suggested if we could have a sign posted at all facilities stating that if anyone are concerned about drinking at the facilities that there is a number to call and contact information posted.

- **FONRPRC Updates (SS):**

- **Middle School Dance:** October 24th 7pm at Moose Hall. Looking for volunteers.
- **Certificate of Liability Insurance:** We have been asked to provide insurance for the rental at Stop and Shop Plaza for the craft fair. We are looking into the options. Billie asked sheila to forward the information to him.
- **Character Breakfast:** We have already received some ticket purchases for this event and it is in January.
- **Black Friday Bowl:** We have already secured restaurant for event. Reaching out to teams.

Other Business

- **New members:**

- Billie Luker will reach out to Marco Vitozzi to ask if he is still interested in joining our committee.

- **Next Meeting:** 10/20/14 is the next meeting at 7pm at Town Hall Room 5.

- **Next Agenda:**

- **Adjournment:**

(SC) Sergio made a motion to adjourn meeting at 8:30 pm.

(RK) Ron seconds the motion.

Approved: 5 Opposed: 0 Abstained: 0 No Dis